



Office of the Joint Commissioner of Income-tax
Ongole Range, 5th Floor, Roshan Plaza, 8th Line, Ramnagar, Ongole.

F.No.Tender Notice/Staff Car/JCIT/Ongole/2017-18

Dated 16-03-2018.

Sub: Joint Commissioner of Income Tax, Ongole Range, Ongole –
Hiring of Mid-size vehicle on monthly hire basis for the official
use of the Income Tax Office, Ongole - Calling for Quotations –
Reg.

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Quotations are invited from the interested parties for supply of Mid-size vehicle on monthly hire basis for the official use of the office of the Joint Commissioner of Income Tax, Ongole Range, Ongole. The following are the terms and conditions for hiring the car:

TERMS AND CONDITIONS:

1. The monthly rent will be not more than Rs.40,000/- (including all expenses like Driver's Salary, Diesel, Maintenance, Repairs etc.). The vehicle should not be old vehicle and should be in proper running condition and must have a valid taxi permit to run in the State of Andhra Pradesh;
2. The vehicle shall be at the disposal of the Income Tax Department for all the days of the month;
3. The vehicle should be provided along with the driver and fuel;
4. The Department is not responsible for any repairs and maintenance of the vehicles. **No other charges except the hire charges will be borne by the department**;
5. The vehicles should be maintained in a neat and clean and in perfect running condition;
6. The vehicle should have unlimited passenger liability insurance. All the claims arising out of any accident shall be met by the vehicle provider;
7. The driver should have a valid driving license, should wear proper and clean uniform as prescribed by the RTA and should follow traffic rules and other regulations prescribed by the Government from time to time;

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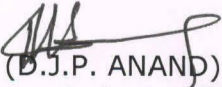
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8. The driver must observe all the etiquette and protocol while performing the duty and should carry a mobile phone in working condition;
9. The Travel Agency should arrange alternative suitable vehicle, immediately in case of breakdown of the vehicle supplied;
10. In case of failure to provide alternative suitable vehicle, hire charges on pro-rata basis shall be deducted from the monthly hire charges;
11. Change of vehicle and the driver should be allowed only in exceptional circumstances;
12. The monthly hire charges are subject to statutory deductions like Income Tax etc.,
13. The department reserves the right to terminate the contract with one month notice:
14. In case, the hirer wants to withdraw the contract, he has to give one month notice.

The parties/travel agencies those who are willing for the above terms and conditions may furnish their quotations giving the details of mileage to be given per month subject to minimum of 2000 Kms.

The quotations should be as per annexure in a closed over which should be addressed to the **Joint Commissioner of Income Tax, Ongole Range, Ongole** and dropped in the tender box kept in the Office of the Joint Commissioner of Income Tax, Ongole Range, 5th Floor, Roshan Plaza, 8th Lane, Ram Nagar, Ongole.

The last date and time for receipt of sealed quotations is 28-03-2018 by 4.00 P.M.


(B.J.P. ANAND)

Joint Commissioner of Income-tax
Ongole Range, Ongole.

To
The Web- Manager of www.incometaxindia.gov.in, New Delhi – with a request
that the above notice uploaded on the website of the Income tax
department.

ANNEXURE - 1

To,

The Joint Commissioner of Income-tax
Ongole Range, Ongole
5th Floor, Roshan Plaza
8th Lane, Ramnagar
Ongole- 523001

Sir,

Sub: Submission of quotations for hiring of Staff Car by the Income
Tax Department, Ongole- Reg.

Ref: Tender notice No.10/Staff Car/JCIT/Ongole/2017-18
dated 16.03.2018

With reference to the above, I /We hereby submit the quotation for hire of one XYLO/INNOVA/ERTICA or equivalent model by the Income Tax Department, Ongole.

Number of vehicle bid for: One

Sl.No.	Particulars	Amount (Rs.)(per vehicle)

Date :

Place:

Signature of the Bidder